

Okanagan Indian Band Post Secondary Application Process (Steps)

AUTHORITY/STRUCTURE

The Manager of Education for the OKIB under the authority and direction of the OKIB Chief and Council shall oversee the administration and Policy of the Post-Secondary Assistance Program.

FUNDING LIMITATIONS

The objective of the Okanagan Indian Band Post-Secondary Assistance Program is to provide all interested OKIB Eligible members post-secondary assistance, is subject to the funding available to the OKIB Education Department.

Support to OKIB members wishing to pursue post-secondary education will be provided within the limits of the funds available, in accordance with the OKIB funding arrangements.

1. Eligible Student(s)

First you as an OKIB Members need to determine if you are eligible for support under the Post-Secondary Assistance Program, an applicant:

- Must be a status member of the Okanagan Indian Band (OKIB). #Status Number
- Must have been a resident in Canada for at least twelve (12) consecutive months prior to the date of their application for assistance under the Post-Secondary Assistance Program.

2. APPLICATION PROCESS

Second Eligible OKIB Members wishing to receive post-secondary assistance under the OKIB Post-Secondary Assistance Program is requires to submit a **completed application form**.

All incomplete applications will not be processed and will be send back to be completed.

Fully completed application forms (New Applicant Form) and an acceptance, or conditional acceptance, letter from a recognized institution must be received by the OKIB Education Manager by the following deadline dates:

- For fall semester (September commencement): April 30
- For winter semester (January commencement): Sept 30
- For summer school sessions (May and/or July commencement): Jan 31

All students attending and continuing with Post Secondary studies must re-apply (Continuing application Form) for post-secondary assistance on a semester basis and all applicants will be notified of either approval or denial of assistance by the following dates:

- For fall semester (September commencement): July 31
- For winter semester (January commencement): November 30
- For summer school sessions (May and/or July commencement): April 30

3. Eligible Program(s)

POST-SECONDARY EDUCATION - means a program of studies, offered by a **recognized post-secondary institution**, for which completion of secondary school studies (Grade 12) or its equivalent is a prerequisite.

PROGRAM OF STUDIES - includes all post-secondary programs, at least one academic year in duration, leading to a certificate, diploma or degree.

LIMITS OF SUPPORT

Support for tuition assistance and living expenses will be provided for five levels of post-secondary education and limits are placed on the duration of support in accordance to each of the five levels of post-secondary education.

The five levels of post-secondary education are UCEP (1yr), Level I (2yr), Level II (2yr), Level III (2yr), and Summer School Courses.

- Students enrolled in UCEP (University and College Entrance Preparation) programs will be supported for **one academic year (1)**. Examples include: Bridging Year Programs.
- Students enrolled in Level I (Technical Institutions or Community Colleges) programs will be supported for **two academic years (2)** unless the institution's normal program duration is different in which case the institution's normal program duration will take precedence. A Level I program must be at least two academic years in duration.
- Students enrolled in Level II (University Undergraduate Programs) programs will be supported for **four academic years (4)** unless the institution's normal program duration is different in which case the institution's normal program duration will take precedence. Examples include: Bachelor Degrees and First Professional Degrees (M.D., L.L.B., etc.).
- Students enrolled in Level III (University Graduate Programs) programs will be supported for **two academic years (2)** unless the institution's normal program duration is different in which case the institution's normal program duration will take precedence. Examples include: Master's Degrees and Ph.D. Degrees.
- Students enrolled in Summer School Courses will be supported according to the institution's normal program duration. Summer School students must be previously funded students who are returning to school in the following school year. Assistance for Summer School courses will be based on availability of funds.
- Summer School students may be requested to personally pay an institution's summer school fees and associated costs and then the summer school student would then be reimbursed for these costs, once approved receipts are received by the OKIB Education Manager.

Students will have to pay any application or registration fees required by the post-secondary institution in which the student is applying to and when the student is approved the OKIB post-Education Department will reimburse the student for the amount of the registration cost.

4. FUNDING

To be eligible for **full time** (living Allowance, Books and Tuition) Educational Financial Support a student has to be registered in:

- Four (4) – Three (3) credited courses – minimum per semester per program 12 credits per semester
- Full Time Students are provided Educational Financial Assistance with Tuition/Books/Living Allowance.

Part time students will have three or less courses and will be eligible for only part time funding (Tuition and books)

Tuition/Books: All cost essential for registration/access into program.

- Registration cost - fee
- Course fees
- Student fees
- Books - **(Mandatory Books and Supplies' only and up to \$1000.00 per semester)**
- And other(s)

5. STUDENT SELECTION:

A Priority list will be established each year to assist the Education Director and the Selection Committee in determining who will receive funding. The priority list will be established on the following basis:

1. **Continuing Students** - students who have attended school on a full time basis and have successfully completed all courses of their program.
2. **Graduating students** - Students who have graduated from a Secondary School with a Dogwood certificate or who have equivalent training or education. (I.e. GED).
3. **Note:** A Graduated student may delay their studies for one year (**from date of graduation**) without losing their post secondary funding eligibility. A letter of request from the applicant to the OKIB Education Department must be submitted before Application Deadline - April 30.
4. **Mature Students** - Mature students are applicants who have a high school graduation diploma, or equivalent (GED Provincial Level). These applicants may apply for admission as a mature student provided that they are 21 years of age and have been out of the secondary school for four years.

PLEASE TAKE NOTE:

- Funding is based on availability.
- Deadline dates for applications will be followed.
 - For fall semester (September commencement): April 30
 - For winter semester (January commencement): Sept 30
 - For summer school sessions (May and/or July commencement): Jan 31
- Full time Eligibility vs. Part time
- Mandatory Books and supplies receipts have to be the original receipts or will not be processed
- All incomplete applications will not be processed and will be send back to be completed.

If you have any questions and/or require assistance in any part of the application process please contact Kevin Ned/Education Manager at (250) 542-4328 or by email kevin.ned@okanagan.org.